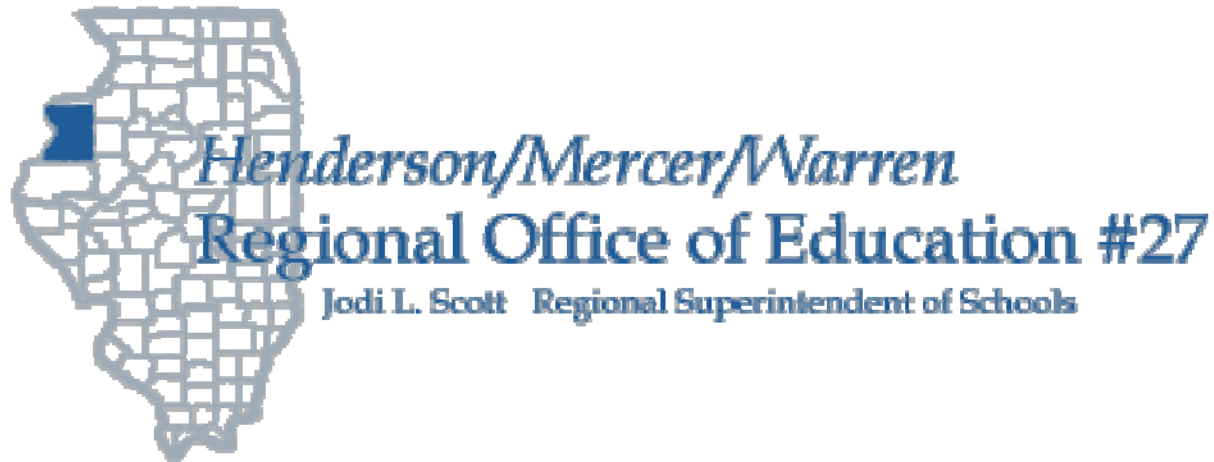


Teacher Certification



Jodi Scott, Regional Superintendent
Bob Gound, Asst. Regional Supt.
Regional Office of Education #27
November 16, 2011

Certification Requirements

- High School Diploma/GED
- Bachelors Degree
- Complete an Approved Teacher Prep Program
 - Student Teaching
- Passing Score:
 - Basic Skills Test
 - Assessment of Professional Teaching (APT)
 - Content Area Test
 - For More Information – www.icts.nesinc.com

Certification Process

- Monmouth College
 - Entitle Certificate (completed online)
- Future Teacher
 - Access Educator Certification System (ECS) Account
 - www.isbe.net/ecs
 - Apply for Certificate
 - \$30 Application Fee (\$75 After January 1, 2012)
 - Mail Official Set of Transcripts to Illinois State Board of Ed.
 - Register Certificate
 - \$20 Registration Fee (\$40 After January 1, 2012)
 - Register in all regions in which you plan to teach



Illinois State Board of Education

Jesse Ruiz, Board Chair
Dr. Christopher Koch, State Superintendent



- ISBE Home
- Site Map
- Funding Opps
- IWAS
- ECS
- FRIS Inquiry
- Programs

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- Student & Parent Info
- Teacher Info

Educator Certification System (ECS)

The Educator's Certification System (ECS) is a web-based system that allows educators and district administrators access to certification data from ISBE's Teacher Certification Information System (TCIS).

Educator Access Click here to access your account.	Illinois Administrators' Academy Search Click here to access Illinois Administrators' Academies offered throughout Illinois.	Public Search Click here to perform a search of public certificate information for educators in Illinois by using the City, District, School, or Educator Name.
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Resources

Highly Qualified Interactive Worksheet
Would you like to see if you are "No Child Left Behind" Highly Qualified? Download the Windows or Mac version of the Highly Qualified worksheets. Go through the worksheet and determine your status. This information is not sent to ISBE or any other party. It is only for your use in making a determination.

- IFT Worksheet
- IEA Worksheet

NEW HOUSSE INFORMATION: Clarification of September 12 Memorandum (9/29/06)
Instructions for Using the Educator Certification System (ECS) to Record Your Highly Qualified Teacher (HQT) Status



ECS - Educator Certification System

Log Into ECS

Welcome to the ISBE Educator Certification System

Login Options

Login To ECS

New User

Reset Account

Help Using ECS

ECS User Manuals

Contact Regional Office

Navigation

ISBE Home

Prof. Dev. Provider

IL Admin Academies

Already have an account? Login Here:

Account

Password

Return Login

Login

Forgot Login Information? Click Here.

New User? Create Account Here:

All education account holders must create their certification information by creating an ECS account. If you are a new user, you will need to view your information, apply for new certificates, and enter professional development.

1st Time

Create New Account

Forgot Login Info? Login Here:

If you do not remember your Account ID or password you can click the Reset Account button to log in by verifying some basic information about your account.

Reset Account

District Administrators: Look Up Staff Here

SSN: OR

IEIN: AND

Last Name:

Find Staff Member

(ECS) Educator Certification System - Windows Internet Explorer

https://sec1.isbe.net/ecs/aspapps/Summary.asp

File » X Convert Select

Favorites Suggested Sites Web Slice Gallery

(ECS) Educator Certification System Page Safety Tools

ECS - Educator Certification System

IEIN: Your IEIN Here Summary Information - Frequently Asked Questions Your Name Here

My Profile | My Credentials | Applications | Professional Development and Renewal | Register Certificates

<ul style="list-style-type: none"> Home My Profile My Credentials Applications Prof. Development Register Certificates ECS Help Options ECS User Manuals Contact Regional Office Other Links ISBE Home Prof. Dev. Provider ECS Login Screen IL Admin Academies Log Out Of ECS 	<p>You can now update your NCLB subject areas online - NEW ISBE has determined the subject areas for which you are Highly Qualified (HQ) based upon having on file at ISBE one or more of the qualifying credentials. You can view these State determined HQ subject areas by clicking on this link. If you are a veteran teacher (1 full year teaching experience) you can add your highly qualified subject area through HOUSSE (High Objective Uniform State Standard of Evaluation). Click on this link to start your HOUSSE application. If you are not a veteran teacher but have in your records proof of qualifying through one of the other means listed in the union worksheets, you can also add those results on ECS.</p> <p>You can now enter your professional development in ECS - NEW The functionality that used to be in CeRTS and CeRTS for Administrators has been incorporated into ECS. Click on this link to explore this new functionality.</p> <p>You have an Endorsement Recommendation waiting for your application - ATTENTION Click this link to apply for an endorsement for which an approved Illinois teacher education program has recommend.</p> <p>You have been assigned an Illinois Educator Identification Number (IEIN) - ATTENTION ISBE is taking steps to protect your identity. The first step is the assignment of an Illinois Educator Identification Number (IEIN). Click on this link to see your newly assigned IEIN.</p> <p>You have a Standard Statement of Assurance on file - ATTENTION The State Teacher Certification Board acted on your Statement of Assurance on</p> <p>You have an entitlement certificate waiting for your application - ATTENTION You have a certificate from an approved teacher education program that is waiting for you to have not yet applied for it. Click on this link to start the application process.</p> <p>You have certificates that are not registered - ATTENTION Illinois law requires that your certificate(s) must be registered in the region in which you are teaching. You have certificates that have not been registered. Click on this link to register your certificates.</p> <p>I recently completed an approved teacher education program. How do I apply for my certificate? In Illinois there are two types of certificates; those earned through an approved teacher education program and those earned through transcript evaluation. If you have completed an approved teacher education program at an entitling university then you will want to apply for your certificate by clicking this link or on the Applications link to the left.</p> <p>How do I apply for a certificate if I am an out of state certificate holder? Effective March 1, 2007, certain types of applicants will <u>not</u> be able to apply online:</p> <ul style="list-style-type: none"> • Applicants from out of state who are applying for Illinois certification, and • Anyone who is applying for a first substitute certificate <p>All other types of applications, including initial certification through entitlement, initial-to-standard certification, registration, and renewal will remain on line.</p> <p>You will need to submit a paper application together with the required documentation through your respective Regional Office of Education or -- if you reside in another state or in the city of Chicago -- directly by mail to the Educator Certification Division, 100 North First Street, Springfield, IL 62777-0001. A directory of Regional Offices is available on the ISBE website at www.isbe.net/regionaloffices/pdf/roedirectory.pdf. Paper application forms can be found at www.isbe.net/certification/html/forms.htm.</p> <p>How do I apply for a subsequent Illinois teaching certificate? In Illinois there are two types of certificates; those earned through an approved teacher education program and those earned through transcript evaluation. If you already hold an Illinois teaching certificate, subsequent certificates must be earned through completing an approved Illinois teacher education program. More information can be found by clicking this link.</p> <p>How do I update my name, address, or phone number? Click on this link or click on the My Profile menu and you will be able to update your name, address, and phone number. If you are going to correct the spelling of your name then you may also wish to request a new copy of your certificate by clicking on the Applications link.</p> <p>How do I register and/or renew my certificate? Click on this link or click on the Register/Renew menu and you will be able to register and/or renew your certificate.</p> <p>How do I get a new copy of my certificate? Click on this link or click on the Applications menu and you will be able to request a duplicate copy of your certificate.</p>
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Apply for Certificate Here

4:23 PM

ECS - Educator Certification System

Your IEIN Here

Your Name Here

Entitlement Certificate Application Entry - Frequently Asked Questions

My Profile | My Credentials | Applications | Professional Development and Renewal | Register Certificates

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- My Credentials
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- Prof. Development
- Register Certificates
- ECS Help Options
- ECS User Manuals
- Contact Regional Office
- Other Links
- ISBE Home
- Prof. Dev. Provider
- ECS Login Screen
- IL Admin Academies
- Log Out Of ECS

Cert No	Cert Code	Cert Code Desc	Notification Received	Entitling Institution	Approved Program	Entitlement Complete	Apply Status
12345	03	Elementary Teaching	09/01/2010	Monmouth College	ELED – Elementary Edu	YES	Apply Online

Click Here to Apply

If you do not have any certificates listed above and have recently completed an approved Illinois teaching program then you will need to contact your institution. ISBE will notify you of program completers and if your certificate is not present above then we have not been notified that you have completed the program. You will not be able to apply for your certificate until your institution notifies us that you have completed all requirements of the program.

If any of the certificates listed above say that the certificate is "Not Marked Complete" then you need to contact the Entitling Institution and ask them to mark the certificate complete in TCIS. Many institutions will notify us of their graduates before the graduates actually complete all requirements of the approved teacher education program. Once the graduates have completed all requirements of the approved teacher education program then the institution will mark them complete. You will not be able to apply for your certificate until your university has marked it complete.

If any of the certificates listed above say "Update Degree" then you must update your degree information to meet your certificates requirements before you can apply online.

If any of the certificates listed above say "On Hold" then "New applications and/or registration fees cannot be processed at this time because of the status of a current certificate(s.) All applications and fees must be forwarded to the Illinois State Board of Education, Springfield office."

The online application process requires payment by credit card. We accept American Express, Discover, Mastercard and Visa.

To start the application process click on the "Apply Online" link to the right of the certificate for which you wish to apply.

In order to complete the application process you must forward your official transcripts with your degree (bachelors or masters degree) posted on it to the following address.

Don't Forget !!!!

Illinois State Board of Education
Teacher Certification Department
100 North First
Springfield, IL 62777

Important
For calls regarding the renewal of your certificate, CPDUs, Statements of Assurance, moving from Initial to Standard or HQT, please call your Regional Office of Education (City of Chicago educators please call Educator and School Development at 217-782-2948.)

For calls regarding your certificate, endorsement or approval, please call your Regional Office of Education (City of Chicago educators please call Educator Certification at 217-557-6763.)

Click here to view ISBE Privacy Policy

(ECS) Educator Certification System - Windows Internet Explorer

https://sec1.isbe.net/ecs/aspapps/Summary.asp

ECS - Educator Certification System

Your IEIN Here **Your Name Here**

IEIN: **Summary Information** - Frequently Asked Questions

[My Profile](#) | [My Credentials](#) | [Applications](#) | [Professional Development and Renewal](#) | [Register Certificates](#)

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You can now update your NCLB subject areas online - NEW
ISBE has determined the subject areas for which you are Highly Qualified (HQ) based upon having on file at ISBE one or more of the qualifying credentials. You can view these State determined HQ subject areas by clicking on this link. If you are a veteran teacher (1 full year teaching experience) you can add your highly qualified subject area through HOUSSE (High Objective Uniform State Standard of Evaluation). Click on this link to start your HOUSSE application. If you are not a veteran teacher but have in your records proof of qualifying through one of the other means listed in the union worksheets, you can also add those results on ECS.

You can now enter your professional development in ECS - NEW
The functionality that used to be in CeRTS and CeRTS for Administrators has been incorporated into ECS. Click on this link to explore this new functionality.

You have an Endorsement Recommendation waiting for your application - ATTENTION
Click this link to apply for an endorsement for which an approved Illinois teacher education program has recommend.

You have been assigned an Illinois Educator Identification Number (IEIN) - ATTENTION
ISBE is taking steps to protect your identity. The first step is the assignment of an Illinois Educator Identification Number (IEIN). Click on this link to see your newly assigned IEIN.

You have a Standard Statement of Assurance on file - ATTENTION
The State Teacher Certification Board acted on your Statement of Assurance on 04/19/2010.

You have an entitlement certificate waiting for your application - ATTENTION
You have a certificate from an approved teacher education program that is waiting for your application. This certificate has not yet been issued because you have not yet applied for it. Click on this link to start the application process.

You have certificates that are not registered - ATTENTION
Illinois law requires that your certificate(s) must be registered. **Register Certificate Here** not been registered. Click on this link to register your certificates.

I recently completed an approved teacher education program. How do I apply for my certificate?
In Illinois there are two types of certificates; those earned through an approved teacher education program and those earned through transcript evaluation. If you have completed an approved teacher education program at an entitling university then you will want to apply for your certificate by clicking this link or on the Applications link to the left.

How do I apply for a certificate if I am an out of state certificate holder?
Effective March 1, 2007, certain types of applicants will not be able to apply online:

- Applicants from out of state who are applying for Illinois certification, and
- Anyone who is applying for a first substitute certificate

All other types of applications, including initial certification through entitlement, initial-to-standard certification, registration, and renewal will remain on line.

You will need to submit a paper application together with the required documentation through your respective Regional Office of Education or -- if you reside in another state or in the city of Chicago -- directly by mail to the Educator Certification Division, 100 North First Street, Springfield, IL 62777-0001. A directory of Regional Offices is available on the ISBE website at www.isbe.net/regionaloffices/pdf/roedirectory.pdf. Paper application forms can be found at www.isbe.net/certification/html/forms.htm.

How do I apply for a subsequent Illinois teaching certificate?
In Illinois there are two types of certificates; those earned through an approved teacher education program and those earned through transcript evaluation. If you already hold an Illinois teaching certificate, subsequent certificates must be earned through completing an approved Illinois teacher education program. More information can be found by clicking this link.

How do I update my name, address, or phone number?
Click on this link or click on the My Profile menu and you will be able to update your name, address, and phone number. If you are going to correct the spelling of your name then you may also wish to request a new copy of your certificate by clicking on the Applications link.

How do I register and/or renew my certificate?
Click on this link or click on the Register/Renew menu and you will be able to register and/or renew your certificate.

How do I get a new copy of my certificate?
Click on this link or click on the Applications menu and you will be able to request a duplicate copy of your certificate.

start Microsoft PowerPoint ... (ECS) Educator Certif... 4:23 PM

ECS - Educator Certification System

Your IEIN Here

Your Name Here

Registration and Renewal - Frequently Asked Questions
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- Log Out Of ECS

Cert No	Cert Code	Cert Code Desc	Cert Level	Issue Date	Renewal Date	LPDC	ROE	ISBE / STCB	Existing Registration Through
1234503	03	Elementary Teaching	Initial	09/01/2010	July 1 st , 2014	N/A	N/A	N/A	07/01/2014 in 27 - Henderson/Mercer/Warren ROE

[Register Certificates](#)

If "Pending" is listed in the ISBE/STCB column it means... - it does not mean something is wrong with the SOA. We thank you for... to be reviewed.

Click Here to Register

To start the registration or renewal process click on the "Register Certificates" link above.

The list above contains all your certificates that could be registered. If your list is empty then you have no valid teaching certificates that can be registered. In certain cases you will not be able to register your certificates in ECS because of additional paperwork that is required. This is will happen most commonly in cases of lapsed certificates, reinstatement of certificates, and cases where your Statement of Assurance has not yet been approved.

Registration and renewal are commonly misunderstood and often mistakenly interchanged. This is a misperception as they are very different from each other. All teachers are required to register their certificates in the region in which they teach. If they are not currently teaching then they are to be registered in the region in which they live. The registration process costs \$5 per year. All money collected as part of the registration process goes directly to the region in which the certificate was registered. Most often a certificate is registered in unison with its renewal but this is not always the case.

Renewal is different from registration in that certificate renewal is the process by which teachers renew their certificates for another validity period. Most certificates are issued in increments of four or five years. Once this initial validity period has passed, most certificates can be renewed for additional validity periods indefinitely. The act of renewing a certificate for another validity period often requires that certain professional development activities be completed. The ECS registration and renewal process will not allow you to renew your certificates if it does not contain a recommendation that you have completed your professional development requirements (this only applies to educators who hold certificates requiring professional development).

Important

For calls regarding the renewal of your certificate, CPDUs, Statements of Assurance, moving from Initial to Standard or HQT, please call your Regional Office of Education (City of Chicago educators please call Educator and School Development at 217-782-2948.)

For calls regarding your certificate, endorsement or approval, please call your Regional Office of Education (City of Chicago educators please call Educator Certification at 217-557-6763.)

[Click here to view ISBE Privacy Policy](#)

Substitute Teaching in ROE #27

- Henderson, Mercer and Warren Counties
 - West Central CUSD #235
 - Mercer County CUSD #404
 - Monmouth-Roseville CUSD #238
 - United CUSD #304
- Sub List Requirements
 - Certificate Registered at ROE #27
 - Fingerprint Background Check On File at ROE #27
 - \$50 Fingerprint Background Check Fee
 - Physical Exam (within 90 days)
 - Negative TB Test Results (within 90 days)

Certificate Renewal

- THESE ARE CURRENT RULES
 - THIS WILL ALL CHANGE (Most Likely July 1st , 2013)
- Less than four years of full time teaching experience
 - Renew Certificate
 - \$20 Registration Fee
 - No Professional Development Requirement
- Four years of full time teaching experience
 - Apply for a Standard Teaching Certificate
 - \$30 Application Fee/\$25 Registration Fee
 - Professional Development Entered on ECS
 - Professional Development Requirement Met
 - Statement of Assurance Submitted on ECS

Public Act 0607

- The following information is an overview of Public Act 0607. It is not intended to be a comprehensive listing of all of the certification changes enacted by Public Act 0607.
- You can find Public Act 0607 (all 239 pages) online at the following web address.

<http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=097-0607&GA=97>

Public Act 0607

- August 26, 2011
 - US Residency Not Required for Certification
 - Standard Certificates Lapse After 6 months of Non-Renewal
 - 9 Semester Hours in Area of Endorsement
 - Pay All Back Fees
 - Initial Certificates Lapse After 5 years of
- January 1, 2012
 - 5 Semester Hours Related to Education
 - Pay All Back Fees
 - Overlooked in New Law/Most Likely Corrected Soon

Public Act 0607

- Fee Increase
 - Application \$75 (Previously \$30)
 - Endorsement Application \$50 (Previously \$30)
 - Registration \$10/yr (Previously \$5/yr)
- February 1, 2012
 - Endorsement Changes
 - “C” or Better
 - Secondary Endorsements - 12 Hours of Upper Division

Public Act 0607

- July 1, 2013
 - Teaching Certificates Become Teaching Licenses
 - Professional Educator/Educator With Stipulations
 - No Initial License
 - No Paper Licenses – Electronic Only
- July 1, 2015
 - Fee Increase
 - Application \$100

Questions??